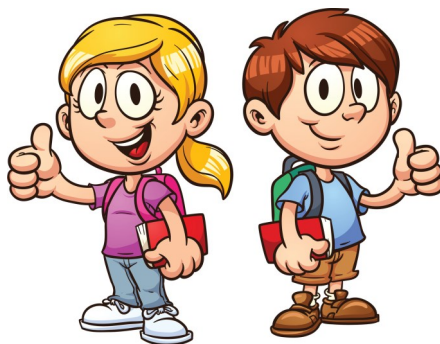


VICTORY KIDZ AFTER SCHOOL PROGRAM

2024-2025
REGISTRATION
PACKET

"Pick Up With A Purpose"



Program Offered Through



1060-A Willow Industrial Ct.
Cookeville, TN 38501

931.526.4960

2024-2025 Registration Packet

Program Cost

Weekly Rate	With 10% Discount	With 15% Discount	Daily Rate	With 10% discount	With 15% discount
\$85.00	\$76.50	\$72.25 each	\$40	\$36.00	\$34.00
	10% discount for any combination of 2 kids or 2 classes	15% discount for any combination of 3 kids or kids & classes		10% discount for any combination of 2 kids or 2 classes	15% discount for any combination of 3 kids or kids & classes

Payment

Victory After School Program **requires** that you register for E-check Auto Payments from your Checking/Savings or register a Credit Card through our online payment system. Your child's pick up will be charged and drafted each Monday for that week's pickup. There will be a 10%-15% discount for additional students or classes and other discounted rates for daily pick up if more than one day of transportation is needed. Registration of this ACH draft is mandatory for every child registered for Victory After School. **There will be no exceptions.** Cash or other forms of payment can be made as long as your child's pickup is paid a week in advance. A debit, credit or checking account will still need to be kept on file.

Registration

Victory After School Program Registration is complete once all paperwork has been submitted and an automatic payment form is on file. Victory After School Program will pick up your child on his/her designated pick up days for which they have been registered.

Absences

We ask that you notify us of your child's absence for any reason by **2:00 p.m.** of that day. If we do not answer, we ask that you leave a voicemail on our answering machine. All messages are checked before drivers leave on their routes. If we are not notified of your child's absence it will cause delays in our routes and our arrival time to V.S.C. We do not issue refunds for absences.

Class Procedures

If your child is attending other programs through V.S.C. the staff of Victory After School Program will make sure that your child makes it to and from class. Parents will be responsible for packing proper class attire for class days or your child may not be able to participate in the class in which they are enrolled. Makeup classes can be scheduled for these missed class dates at the front desk.

Victory Van-Pick Up Procedure

Once your child has registered for pick up, we will carry a copy of your child's van permission slip with us each day in case verification of pickup, is needed. Each school's pickup procedure is different and the times of exact pickup will vary depending on the route taken each day. If you should need to add a day of pick up that you are not registered for, please call Victory to make arrangements. Your child's school office will also need to be notified of this change in pick up schedule beforehand. The same process is required if your child is having a friend ride with him/her for birthday parties, sleepovers, etc. Extra charges will apply for this service. Please be sure to call and verify that seats are available for any schedule changes/additions.

Procedures for Parent Pick Up

If you arrive to pick up your child before 4:00 p.m. and the After School students are playing out on the gym floor, you will need to notify the staff by ringing the doorbell by the After School entrance.

Please do not walk out on the gym floor at any time to bring/pick up your child.

Any person picking up a child from the After School Program must show proper picture identification as well as be on the child's approved pick up list before the child will be allowed to leave. If you should need to add someone to your child's pick up, please call the gym to add that person to your paperwork.

2024-2025 Registration Packet

Late Arrival for Pick Up

Your child must be picked up on or before 6:00 p.m. There will be a 5 minute grace period allotted after 6:00 p.m. After this grace period has passed your account will be charged a \$1.00 per each additional minute. This balance will be added to your account and will be drafted immediately upon pickup.

Notice of Taking A Break

A two week written paid notice is required and must be submitted to the front office in order for your child to withdraw from the After School Program. Once this notice has been submitted and paid then your account will no longer be drafted because your child will be no longer enrolled in the After School Program. Your child is still welcome to attend the After School Program during the required 2 week notice time frame.

Early Dismissal Days

If school is dismissed for any reason, Victory After School Program will AUTOMATICALLY pick up your child at the designated dismissal time if it is your child's normal day of pick up. If you do NOT need your child to be picked up on these early dismissal days, please notify us a.s.a.p.

If school is dismissed before their usual 3:00 release time, the charge for this extra time at the gym will be \$5 per hour/child until 3:00 p.m.

School Holidays & Snow Days

If Putnam County Schools are closed for Holidays or Inclement Weather, you will be given a credit on your account for that day's pick up. The credit on your account will be used for your child's pick up for the following week.

You may enroll your child in our Victory Kidz Day Camp Program for these days as well as any Snow Day (weather permitting) that may occur during the school year. **We will not offer a Snow Day Camp unless schools have been canceled by 8 p.m. the previous day.** Victory Kidz Day Camps consist of a variety of age appropriate floor games, trampoline and foam pit play time, as well as a time they can be social with their friends. The cost of School Holiday and Snow Camps are as follows:

DAY CAMP WEEKLY RATES (Early Registration pricing in same week- Late Registration pricing will differ)

	<u>1ST DAY</u>	<u>2ND DAY</u>	<u>3RD DAY</u>	<u>4TH DAY</u>	<u>5TH DAY</u>
1ST CHILD	\$58	\$53	\$45	\$29	FREE* REACHED WEEKLY RATE
2ND CHILD ETC...	\$52	\$48	\$41	\$25.50	FREE* REACHED WEEKLY RATE (10% discount on additional children)

For parent convenience we offer a morning drop off time between 7:30 a.m. to 9:00 a.m. Day camp instruction and organized activities begin at 9:00 a.m. and will end at 3:00 p.m. In the afternoons, parents may pick up their child as early as 3:00 p.m. to as late as 6:00 p.m. On these days, you will need to send a packed lunch, drink and water bottle. Proper athletic clothing must be worn to all day camps. Failure to wear appropriate for day camps may result in your child not being able to participate in gym activities. We will serve a morning snack (ex: Goldfish, Animal Crackers) and a treat box in the afternoon which children may purchase items if parents have provided money.

If your child has a food allergy that we need to be aware of when serving snack, please be sure that the Victory After School and/or Day Camp Staff is aware of these food allergies. If you would like to leave an Epi Pen for your child in case of an emergency, all Epi Pens will be locked in a secure cabinet that only After School staff have access to.

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School Calendar

Victory After School Program follows the Putnam County School Calendar. If your child attends a different school or private school that has a different calendar or early dismissal/closures, please make sure that the After School Program will be open. Our Victory Vans will not pick up on these days for private schools.

Schools & Sickness

For the Safety and Health of our After School Students and Staff we will not be offering camp at any time during the school year should Putnam County Schools close for sickness.

School Holiday Camps

There will be several days that we **will be** offering Victory Kidz Day Camps because Putnam County Schools are already scheduled to be closed. These days are as follows:

No School Held On: *Subject to Change*	Camp Date Offered: Separate Registration Required *Subject to Change*
Election Day (2024)	Tuesday, November 5th
Martin Luther King, Jr. Holiday (2025)	Monday, January 20th
Presidents Day Holiday (2025)	Monday, February 17th
Easter Monday (2025)	Monday, April 21st

There will be days that the After School Program will be closed and No Camp will be provided. These days are as follows:

No Camp Offered on These Days:	Date:
Labor Day (2024)	Monday, September 2nd
Putnam County Fall Break-2nd Week (2024)	Monday-Friday, October 7th-11th
Thanksgiving Holiday Break (2024)	Wednesday-Friday, November 27th-29th
Christmas/Winter Break (2024-2025)	December 23rd through January 5th
Good Friday (2025)	Friday, April 18th

School Break Weekly Camps

Victory Kidz Day Camp Program will offer weekly camps for some of the weeks that Putnam County Schools are closed. These camp weeks are a separate charge from the After School Program but are available to any child ages 5 to 11 years. All After School Program parents will not be charged for pickup during those weeks that Putnam County Schools are closed.

These camp dates are as follows:

2024 Fall Break Camp-October 7th-11th

2025 Spring Break Camp – March 17th-21st

(*camp availability subject to change)

2024-2025 Registration Packet

Sample Schedule

3:20-3:40

Arrive to Victory Sports Center

3:30-4:00

Supervised Play Time in Gym-this time will consist of Floor games, Trampoline and Pit Play time. Activities and Games will vary each day.

4:00-4:30

Snack Time (provided) and Snack Box will be offered. Snack Box purchases are optional and most items are \$1-\$2. We use an envelope payment system if you would like to put money in your child's envelope at any time. Snack Box purchases can be made from this envelope each day unless a child has lost this privilege due to bad behavior, etc. Snacks provided by us include items such as Chex Mix, Goldfish, Animal Crackers, Popcorn, Cheez Its, Vanilla Wafers and Fruit Snacks.

4:30-5:30

Designated Study and Homework time. The After School Program Staff will make sure homework is finished and that all papers are checked. If your child finishes his or her homework before parent pick up time, they may have free time. If your child does not have homework there are other games, activities, craft time provided to them during this time.

5:30-6:00

Once homework is complete, children are able to have **Free Time** to play board games, draw & color in our art stations, play in our after school play room and have social time with their friends until parent pick up.

*****PLEASE REMEMBER THAT ALL ID'S ARE CHECKED FOR ANY PERSON PICKING YOUR CHILD UP FROM THE AFTER SCHOOL PROGRAM! NO EXCEPTIONS!*****

Our Behavior System:

Victory Kidz After School & Camps Program uses a 3 Strike System of Behavior for any student who cannot follow the rules of the Gym or After School especially in regards to the safety of other students and staff. Strikes are given only when the student has failed to comply with requests to correct behavior

Strike 1: Verbal Warning

Students are given Strike 1 to make the student aware of the unacceptable behavior and the specific way to fix it or ensure that it doesn't happen in the future.

Strike 2: Call to Parents

Parents are advised of the unacceptable behavior the child is continuing to demonstrate despite having been given a verbal warning to correct behavior. If mis-behavior continues, the parent will be called back to send the child home.

Strike 3: Child Sent Home

Call to send child home with possible suspension from Program with no refund for missed day(s).

2024-2025 Registration Forms

1st CHILD'S NAME _____ **SCHOOL ATTENDING** _____

(Please Circle) Middle Elementary

AGE _____ DATE OF BIRTH _____ GRADE LEVEL _____

ALLERGY/MEDICAL/ BEHAVIORAL INFORMATION THAT STAFF NEED TO BE AWARE OF:

2nd CHILD'S NAME _____ **SCHOOL ATTENDING** _____

(Please Circle) Middle Elementary

AGE _____ DATE OF BIRTH _____ GRADE LEVEL _____

ALLERGY/MEDICAL/ BEHAVIORAL INFORMATION THAT STAFF NEED TO BE AWARE OF:

MOM'S NAME _____ CELL PHONE # _____

WORK # _____

DAD'S NAME _____ CELL PHONE # _____

WORK # _____

CURRENT ADDRESS _____

EMAIL _____

EMERGENCY CONTACT (OTHER THAN PARENTS) _____

RELATIONSHIP TO CHILD _____ PHONE # _____

2024-2025 Registration Forms

WHAT DAYS WILL YOUR CHILD _____ (1st child's name) BE PICKED UP?

(please circle) MONDAY THRU FRIDAY -or- INDIVIDUAL DAYS

IF INDIVIDUAL DAYS, WHAT DAYS? _____

WHAT DAYS WILL YOUR CHILD _____ (2nd child's name) BE PICKED UP?

(please circle) MONDAY THRU FRIDAY -or- INDIVIDUAL DAYS

IF INDIVIDUAL DAYS, WHAT DAYS? _____

PLEASE LIST ALL PERSONS THAT ARE AUTHORIZED TO PICK UP YOUR CHILD FROM AFTER SCHOOL?

NAME _____ RELATION _____

NAME _____ RELATION _____

NAME _____ RELATION _____

NAME _____ RELATION _____

VICTORY AFTER SCHOOL PROGRAM PICK UP PERMISSION SLIP

My child _____ (child's name)

Has my permission to ride the Victory Vans for the school year of 2024-2025 until further notice.

PARENT/GUADIAN NAME _____ (please print)

PARENT/GUARDIAN SIGNATURE _____ DATE _____

VICTORY AFTER SCHOOL PROGRAM PICK UP PERMISSION SLIP

My child _____ (child's name)

Has my permission to ride the Victory Vans for the school year of 2024-2025 until further notice.

PARENT/GUADIAN NAME _____ (please print)

PARENT/GUARDIAN SIGNATURE _____ DATE _____

2024-2025 Registration Forms

PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY AND INITIAL EACH LINE. BY INITIALING, YOU ARE AGREEING TO THE POLICIES OF VICTORY KIDZ AFTER SCHOOL PROGRAM.

_____ The Victory Sports Center Vans are authorized to pick up my children from the school on the days they are registered for the program.

_____ Authorized payment of weekly pick up through ACH draft from checking/savings or auto payment of tuition through online credit card registration. No Exceptions! Payment in some other form can be made the Friday before pickup begins.

_____ If your child's fees for pick up are returned for insufficient funds through draft, your child will NOT be picked up the following day unless prior arrangements have been made and a \$35 overdraft charge will also be due.

_____ Once registered for the After School Program, a TWO WEEK written paid notice is required before your child withdraws from the program. Pick up during these two weeks is at parents discretion.

_____ All children must be picked up by 6:00 p.m. There will be a 5 minute grace period and a \$1.00 per minute charge will be added to your account.

_____ If your child does not need to be picked up on his or her regular pick up day, you agree to notify us by 2:00 p.m. at 931-526-4960. There will be no refunds for any absences on your child's pick up day.

_____ There will be days that the Victory After School Program will be closed and a day camp will not be offered. These specific dates are noted in the registration packet, and I am aware of those dates.

_____ You are aware and agree to our 3 Strike Behavior System.

_____ You are aware that there will be no camp offered if Putnam County Schools should close due to sickness and Snow Day Camp is not offered unless school has been canceled by 8 p.m. the previous day.



PLEASE TURN OVER FOR WAIVER AND PERMISSION SLIP FOR YOUR CHILD TO PARTICIAPTE IN GYM ACTIVITIES

**RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND
INDEMNITY AGREEMENT ("AGREEMENT")**

In consideration of participating in any activity at VICTORY GYMASTICS, LLC, doing business as Victory Sports Center. I represent that I understand the nature of this Activity and that I am qualified, in good health, and in proper physical condition to participate in such Activity. I acknowledge that if I believe event conditions are unsafe, I will immediately discontinue participation in the activity. I fully understand that this Activity involves risks of serious bodily injury, including permanent disability, paralysis and death, which may be caused by my own actions, or inactions, those of others participating in the event, the conditions in which the event takes place, or the negligence of the "releases" named below; and that there may be other risks either not known to me or not readily foreseeable at this time; and I fully accept and assume all such risks and all responsibility for losses, cost, and damages I incur as a result of my participation in the Activity.

I hereby release, discharge, and covenant not to sue VICTORY GYMASTICS LLC, its respective administrators, directors, agents, officers, volunteers, and employees, other participants, any sponsors, advertisers, and, if applicable, owners and lessors of premises on which the Activity takes place, (each considered one of the "RELEASEES" herein) from all liability, claims, demands, losses, or damages, on my account caused or alleged to be caused in whole or in part by the negligence of the "releases" or otherwise, including negligent rescue operations and future agree that if, despite this release, waiver of liability, and assumption of risk I, or anyone on my behalf, makes a claim against any of the Releases, I will indemnify, save, and hold harmless each of the Releases from any loss, liability, damage, or cost, which any may incur as the result of such claim.

I have read the RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT, understand that I have given up substantial rights by signing it and have signed it freely and without any inducement or assurance of any nature and intend it to be a complete and unconditional release of all liability to the greatest extent allowed by law and agree that if any portion of this agreement is held to be invalid the balance, notwithstanding, shall continue in full force and effect.

Printed Name of Participant

DATE _____

Printed Name of Participant

DATE _____

Signature of participant (Over the age of 18yrs/old)

PARENTAL CONSENT

AND I, the minor's parent and/or legal guardian, understand the nature of the above referenced activities and the Minor's experience and capabilities and believe the minor to be qualified to participate in such activity. I hereby Release, discharge, covenant not to sue and AGREE TO INDEMNIFY AND SAVE AND HOLD HARMLESS each of the Releasees from all liability, claims, demands, losses or damages on the minor's account caused or alleged to have been caused in whole or in part by the negligence of the Releasees or otherwise, including negligent rescue operations, and further agree that if, despite this release, I, the minor, or anyone on the minor's behalf makes a claim against any of the above Releasees, I WILL INDEMNIFY, SAVE AND HOLD HARMLESS each of the Releasees from any litigation expenses, attorney fees, loss liability, damage, or cost any Releasee may incur as the result of any such claim.

Printed name of Parent/or Legal Guardian

Date: _____

Signature of Parent/or Legal Guardian

Victory Sports Center
(VSC)

PRE-AUTHORIZED PAYMENT (DEBIT) SERVICE AUTHORIZATION AGREEMENT

I (we) authorize the VSC and the financial institution listed below to electronically debit my (our)

Checking Savings account specified below:

Bank Name

City

State

Zip Code

Bank Transit/ABA Number

Account Number

Start Date (month)

Weekly (After School) Monthly (Tuition)

Amount: \$ _____ Amount: \$ _____

This authority is to remain in full force and effect until VSC and First Tennessee Bank have received written notification from me (or either of us) of its termination in such time and in such manner as to afford VSC and First Tennessee Bank a reasonable opportunity to act on it. A copy of this Authorization Agreement must be given to the Company and will be provided by VSC, upon request, to First Tennessee Bank should any question arise as to the ACH Draft.

Signature

Date

Please staple to this form a voided check to verify bank account information for drafts from a Checking Account or a deposit slip for drafts from a Savings Account.

If you would like to have a credit/debit card put on file for Auto pay, you can log into your online account through the Parent Portal or bring your credit/debit card to the front desk to added to your account.