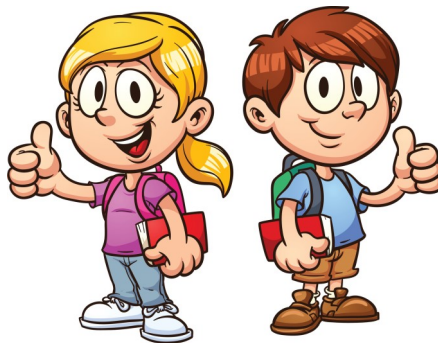


# VICTORY KIDZ AFTER SCHOOL PROGRAM

## REGISTRATION PACKET "Pick Up With A Purpose"



Program Offered Through



1060-A Willow Industrial Ct.  
Cookeville, TN 38501  
931.526.4960  
[victorysportscentertn.com](http://victorysportscentertn.com)

Program Director:  
Ms. April Walker

# After School Program-Registration Packet

## Registration

Victory Kidz After School Program Registration is complete once all paperwork has been submitted and a Credit/Debit card is on file. Victory Kidz will pick up your child on his/her designated pick up days for which they have been registered.

## Program Cost

Weekly Rate	With 10% Discount	With 15% Discount	Daily Rate	With 10% discount	With 15% discount
\$68.00	\$61.20 each	\$57.80 each	\$26	\$23.40	\$22.10
	10% discount for any combination of 2 kids or 2 classes	15% discount for any combination of 3 kids or kids & classes		10% discount for any combination of 2 kids or 2 classes	15% discount for any combination of 3 kids or kids & classes

## Payment

Victory Kidz requires that you register for ACH Automatic Debit from your Checking/Savings or register a Credit Card through our online payment system. Your child's pick up will be charged and drafted each Monday. There will be a 10%-15% discount for additional students or classes and other discounted rates for daily pick up if more than one day of transportation is needed. Registration of this ACH draft is mandatory for every child registered for Victory After School.

**There will be no exceptions.**

## Absences

We ask that you notify us of your child's absence for any reason by 2:00 p.m. of that day. If we are not notified of your child's absence it will cause delays in our routes and our arrival time to V.S.C. We do not issue refunds for absences.

## Class Procedures

If your child is attending other programs through V.S.C. the staff of Victory Kidz After School Program will make sure that your child makes it to and from class. Parents will be responsible for packing proper class attire for class days or your child may not be able to participate in the class in which they are enrolled. Makeup classes can be scheduled for these missed class dates.

## Victory Van-Pick Up Procedure

Once your child has registered for pick up, we will carry a copy of your child's van permission slip with us each day in case verification is needed. Each school's pickup procedure is different and the times of exact pickup will vary depending on the route taken each day. If you should need to add a day of pick up that you are registered for, please call Victory to make arrangements. Your child's school office will also need to be notified of this change in pick up schedule beforehand. The same process is required if your child is having a friend ride with him/her for birthday parties, sleepovers, etc. Please be sure to call and make sure extra seats are available for any schedule changes or additions.

## Procedures for Parent Pick Up

If you arrive to pick up your child before 4:00 p.m. and the After School students are out on the gym floor, you will need to notify the staff by using the intercom system on the sign in table. Please do not walk out on the gym floor at any time to bring/pick up your child. Any person picking up a child from the After School Program must show proper identification as well as be on the child's approved pick up list before the child will be allowed to leave. If you should need to add a person or persons to your child's pick up list please, call Victory Sports Center at 931-526-4960. Your child must be picked up on or before 6:00 p.m. There will be a 5 minute grace period allotted after 6:00 p.m. After this grace period has passed your account will be charged a \$1.00 per each additional minute that you are late.

# After School Program-Registration Packet

## Notice of Taking A Break

A two week written paid notice is required and must be submitted to the front office in order for your child to withdraw from the After School Program. Once this notice has been submitted and paid then your account will no longer be drafted because your child will be no longer enrolled in the After School Program.

## School Holidays & Snow Days

If Putnam County Schools are closed for Holidays, you will be given a credit on your account for that day's pick up. The credit on your account will be used for your child's pick up for the following week. You may enroll your child in Victory Kidz Day Camp Program for these days as well as any snow day that may occur during the school year. Victory Kidz Day Camps consist of a variety of age appropriate floor games, trampoline and foam pit play time, as well as a time they can be social with their friends. The cost of School Holiday and Snow Camps are as follows:

### DAY CAMP WEEKLY RATES (in same week)

	<u>1ST DAY</u>	<u>2ND DAY</u>	<u>3RD DAY</u>	<u>4TH DAY</u>	<u>5TH DAY</u>
<b>1ST CHILD</b>	\$45	\$40	\$35	\$20	FREE* REACHED WEEKLY RATE
<b>2ND CHILD ETC...</b>	\$40	\$35	\$30	\$20	FREE* REACHED WEEKLY RATE

For parent convenience we offer a morning drop off time at 7:30 a.m. to 9:00 a.m.

Day camp instruction and organized activities begin at 9:00 a.m. and will end at 4:00 p.m. In the afternoons, parents may pick up their child as early as 4:00 p.m. to as late as 6:00 p.m. On these days, you will need to send a packed lunch and drink. We will serve a morning snack (ex: Goldfish, Animal Crackers) and a treat box in the afternoon which children may purchase items if parents have provided money. If your child has a food allergy that we need to be aware of when serving snack, please be sure that the Victory Kidz After School staff is aware of these food allergies.

## Early Dismissal Days

If school is dismissed for any reason, Victory Kidz After School Program will AUTOMATICALLY pick up your child at the designated dismissal time if it is your child's normal day of pick up. If you do not need your child to be picked up on these early dismissal days, please notify the front office as soon as possible. If school is dismissed before 1:00 p.m. the charge for this extra time will be \$8 per hour until 3:00 p.m. (the time in which they normally would be in after school). If schools are dismissed before noon, we will serve pizza and a drink. Should an early dismissal day occur that your child is not registered for, please notify us immediately if you would like to have your child picked up. The charge for this day of pickup will be \$8 per hour until parent pick up.

## School Calendar

Victory Kidz After School Program follows the Putnam County School Calendar. If your child attends a different school or has a different calendar or early dismissal/closures, please make sure that the After School Program will be open. Our Victory Vans will not pick up on these days for private schools.

# After School Program-Registration Packet

## Schools & Sickness

For the Safety and Health of our After School Students and Staff we will not be offering camp at any time during the school year should Putnam County Schools close for sickness.

## Camps Offered for School Holidays

There will be several days that we **will be** offering Victory Kidz Camps because Putnam County Schools are already scheduled to be closed. These days are as follows:

<b>No School Held On:</b>	<b>Camp Date Offered:</b>
1st Day of School *No pickup provided-10 am dismissal*	Monday, July 30th
Election Day	Thursday, August 2nd
Election Day	Tuesday, November 6th
Martin Luther King Day	Monday, January 21st
President's Day	Monday, February 18th
Easter Monday	Monday, April 22nd
Teacher Work Day	Thursday, May 23rd

There will be days that the After School Program will be closed and no camp will be provided. These days are as follows:

<b>No Camp Offered on These Days:</b>	<b>Date:</b>
Labor Day	Monday, September 3rd
Thanksgiving Holiday Break	November 21st-23rd
Christmas/Winter Break	December 24th-January 2nd
Good Friday	Friday, April 19th

## School Break Camps

Victory Kidz will offer camps for most of the weeks that Putnam County Schools are closed. These camp weeks are a separate charge from the After School Program but are available to any child ages 5 to 12 years. All After School Program parents will not be charged during those weeks that Putnam County Schools are closed. These camp dates are as follows:

Fall Break Camp 2018-October 1st-12th

Christmas Camp 2018-Friday, December 21st

Spring Break Camp 2019-March 11th-15th

Summer Break Camp 2019-June 3rd-July 29th

# After School Program-Registration Packet

## Sample Schedule

**3:20-3:30**

Arrive to Victory Sports Center

**3:30-4:00**

Play time in Gym-this time will consist of Floor games, Trampoline and Pit Play time and Rock Wall Climbing.

Activities and Games will vary each day

**4:00-4:15**

Snack time (provided) and Snack Box will be offered. Snack Box purchases are optional and most items are \$1. We use an envelope system if you would like to put money in your child's envelope at any time. Snack Box purchases can be made from this envelope each day

**4:15-5:30**

Designated Study and Homework time. The After School Program Staff will make sure homework is finished and that all papers are checked. If your child finishes his or her homework before parent pick up time, they may have free time. If your child does not have homework there are other games and activities provided for them to play during this time.

**5:30-6:00**

Once homework is complete, children are able to have free time to play Table games, Air Hockey, draw & color in our Art stations and have social time until parent pick up.

**\*\*\*PLEASE REMEMBER THAT ALL ID'S ARE CHECKED FOR ANY PERSON PICKING YOUR CHILD UP FROM THE AFTER SCHOOL PROGRAM! NO EXCEPTIONS!**

If you have any questions regarding any of the information provided in this packet please feel free to call our offices at any time.

# After School Program-Registration Forms

**CHILD'S NAME** \_\_\_\_\_ **SCHOOL ATTENDING** \_\_\_\_\_

(Please Circle) Middle Elementary

AGE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_ GRADE LEVEL \_\_\_\_\_

ALLERGY/MEDICAL/ BEHAVIORAL INFORMATION THAT STAFF NEED TO BE AWARE OF:

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**CHILD'S NAME** \_\_\_\_\_ **SCHOOL ATTENDING** \_\_\_\_\_

(Please Circle) Middle Elementary

AGE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_ GRADE LEVEL \_\_\_\_\_

ALLERGY/MEDICAL/ BEHAVIORAL INFORMATION THAT STAFF NEED TO BE AWARE OF:

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MOM'S NAME \_\_\_\_\_ CELL PHONE # \_\_\_\_\_

WORK # \_\_\_\_\_

DAD'S NAME \_\_\_\_\_ CELL PHONE # \_\_\_\_\_

WORK # \_\_\_\_\_

CURRENT ADDRESS \_\_\_\_\_

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EMAIL \_\_\_\_\_

EMERGENCY CONTACT (OTHER THAN PARENTS) \_\_\_\_\_

RELATIONSHIP TO CHILD \_\_\_\_\_ PHONE # \_\_\_\_\_

# After School Program-Registration Forms

WHAT DAYS WILL YOUR CHILD \_\_\_\_\_ (child's name) BE PICKED UP?  
(please circle) WEEKLY DAILY

IF DAILY, WHAT DAYS? \_\_\_\_\_

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WHAT DAYS WILL YOUR CHILD \_\_\_\_\_ (child's name) BE PICKED UP?  
(please circle) WEEKLY DAILY

IF DAILY, WHAT DAYS? \_\_\_\_\_

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## PLEASE LIST ALL PERSONS THAT ARE AUTHORIZED TO PICK UP YOUR CHILD FROM AFTER SCHOOL?

NAME \_\_\_\_\_ RELATION \_\_\_\_\_

NAME \_\_\_\_\_ RELATION \_\_\_\_\_

NAME \_\_\_\_\_ RELATION \_\_\_\_\_

NAME \_\_\_\_\_ RELATION \_\_\_\_\_

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## VICTORY AFTER SCHOOL PROGRAM PICK UP PERMISSION SLIP

My child \_\_\_\_\_ (child's name)

Has my permission to ride the Victory Vans for the school year of 2018-2019 until further notice.

PARENT/GUADIAN NAME \_\_\_\_\_ (please print)

PARENT/GUARDIAN SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

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## VICTORY AFTER SCHOOL PROGRAM PICK UP PERMISSION SLIP

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PARENT/GUADIAN NAME \_\_\_\_\_ (please print)

PARENT/GUARDIAN SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

# After School Program-Registration Forms

**PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY AND INITIAL EACH LINE. BY INITIALING, YOU ARE AGREEING TO THE POLICIES OF VICTORY KIDZ AFTER SCHOOL PROGRAM.**

\_\_\_\_\_ The Victory Vans are authorized to pick up my children from the school on the days they are registered for the program.

\_\_\_\_\_ Authorized payment of weekly pick up through ACH draft from checking/savings or auto payment of tuition through online credit card registration. No Exceptions!

\_\_\_\_\_ If your child's fees for pick up are returned for insufficient funds through draft, your child will NOT be picked up the following Monday unless prior arrangements have been made and a \$30 overdraft charge will also be due.

\_\_\_\_\_ Once registered for the After School Program, a TWO WEEK written paid notice is required before your child withdraws from the program. Pick up during these two weeks is at parents discretion.

\_\_\_\_\_ All children must be picked up by 6:00 p.m. There will be a 5 minute grace period and a \$1.00 per minute charge will be due upon your child's pick up.

\_\_\_\_\_ If your child does not need to be picked up on his or her regular pick up day, you agree to notify us by 2:00 p.m. at 931-526-4960. There will be no refunds for any absences on your child's pick up day.

\_\_\_\_\_ There will be days that the Victory Kidz After School Program will be closed and a day camp will not be offered. These specific dates are noted in the registration packet, and I am aware of those dates.

\_\_\_\_\_ You are aware that there will be no camp offered if Putnam County Schools should close due to sickness.



PLEASE TURN OVER FOR WAIVER AND PERMISSION SLIP FOR YOUR CHILD TO PARTICIAPTE IN GYM ACTIVITIES



**RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND  
INDEMNITY AGREEMENT ("AGREEMENT")**

In consideration of participating in any activity at VICTORY GYMASTICS, LLC, doing business as Victory Sports Center. I represent that I understand the nature of this Activity and that I am qualified, in good health, and in proper physical condition to participate in such Activity. I acknowledge that if I believe event conditions are unsafe, I will immediately discontinue participation in the activity. I fully understand that this Activity involves risks of serious bodily injury, including permanent disability, paralysis and death, which may be caused by my own actions, or inactions, those of others participating in the event, the conditions in which the event takes place, or the negligence of the "releases" named below; and that there may be other risks either not known to me or not readily foreseeable at this time; and I fully accept and assume all such risks and all responsibility for losses, cost, and damages I incur as a result of my participation in the Activity.

I hereby release, discharge, and covenant not to sue VICTORY GYMASTICS LLC, its respective administrators, directors, agents, officers, volunteers, and employees, other participants, any sponsors, advertisers, and, if applicable, owners and lessors of premises on which the Activity takes place, (each considered one of the "RELEASEES" herein) from all liability, claims, demands, losses, or damages, on my account caused or alleged to be caused in whole or in part by the negligence of the "releases" or otherwise, including negligent rescue operations and future agree that if, despite this release, waiver of liability, and assumption of risk I, or anyone on my behalf, makes a claim against any of the Releases, I will indemnify, save, and hold harmless each of the Releases from any loss, liability, damage, or cost, which any may incur as the result of such claim.

I have read the RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT, understand that I have given up substantial rights by signing it and have signed it freely and without any inducement or assurance of any nature and intend it to be a complete and unconditional release of all liability to the greatest extent allowed by law and agree that if any portion of this agreement is held to be invalid the balance, notwithstanding, shall continue in full force and effect.

\_\_\_\_\_ DATE \_\_\_\_\_  
Printed Name of Participant

\_\_\_\_\_ DATE \_\_\_\_\_  
Printed Name of Participant

\_\_\_\_\_  
Signature of participant (Over the age of 18yrs/old)

**PARENTAL CONSENT**

AND I, the minor's parent and/or legal guardian, understand the nature of the above referenced activities and the Minor's experience and capabilities and believe the minor to be qualified to participate in such activity. I hereby Release, discharge, covenant not to sue and AGREE TO INDEMNIFY AND SAVE AND HOLD HARMLESS each of the Releasees from all liability, claims, demands, losses or damages on the minor's account caused or alleged to have been caused in whole or in part by the negligence of the Releasees or otherwise, including negligent rescue operations, and further agree that if, despite this release, I, the minor, or anyone on the minor's behalf makes a claim against any of the above Releasees, I WILL INDEMNIFY, SAVE AND HOLD HARMLESS each of the Releasees from any litigation expenses, attorney fees, loss liability, damage, or cost any Releasee may incur as the result of any such claim.

\_\_\_\_\_ Date: \_\_\_\_\_  
Printed name of Parent/or Legal Guardian

\_\_\_\_\_  
Signature of Parent/or Legal Guardian